

City Mission Fall Festival – Craft & Vendor Event

Phone: (724) 439-0201 x.118

Email: Ldaniels@citymissionfayette.org

2019 Show Date: Saturday, September 14, 2019
Location: Calvary Baptist Church - 308 McClellandtown Rd, Uniontown, PA 15401
Show Hours: 10:00 am - 4:30 pm
Set-Up Time: 8:00 am (No Earlier)

Fees:

- **Indoor:** 8 Ft. Table (*tables not provided*) \$25.00 for the first table/space; \$20.00 each additional; (50 spaces available)
- **Outdoor:** 10 x 10 Ez-Up Space, \$50.00 (*ez-up and tables not provided*) (25 spaces available)
- **Food Truck:** Flat-rate fee of \$150.00 (*Only 5 trucks accepted*)

PLEASE CONSIDER MAKING A DONATION TO THE LIVE AUCTION!

City Mission is a non-profit organization providing housing and support services to the homeless and will provide a tax donation receipt for all fees and basket donations!

Please return the following to City Mission-Living Stones, Inc. 155 N. Gallatin Ave, Uniontown, PA. 15401

#1 COMPLETED APPLICATION

#2 CHECK PAYABLE TO City Mission-Living Stones, Inc. (based upon fee listed above)

#3 A SELF-ADDRESSED STAMPED BUSINESS SIZE ENVELOPE FOR CONFIRMATION

(not required if you have your email address noted on your application)

CONFIRMATION WILL BE MAILED OR E-MAILED ONE MONTH PRIOR TO SHOW

For questions, comments or concerns, please contact Lindsay Daniels at (724) 439-0201 x.118
or by email at Ldaniels@citymissionfayette.org

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City Mission Fayette Fall Festival - APPLICATION FORM 2019

Location: Calvary Baptist Church, 308 McClellandtown Rd, Uniontown, PA 15401 - **Saturday, September 14, 2019**

NAME _____ ADDRESS _____
Street City State Zip

PHONE NUMBER _____ TYPE OF CRAFT _____

EMAIL _____ (Please Write Legibly—Used for Confirmation)

NUMBER OF SPACES NEEDED _____ Type of Space (Please Check) Indoor _____ Outdoor _____ Food Truck _____

PLEASE INDICATE ANY SPECIAL NEEDS BELOW (wall space, etc.) **First Come First Serve Basis** _____

Exhibitor holds harmless City Mission-Living Stones, Inc., its owners, employees, and agents from any and all claims, damages, liabilities, losses or injury to persons and/or property arising from negligence or otherwise. The total liability of City Mission-Living Stones, Inc., its owners, employees, and agents shall be limited to the total amount of the application fee paid by the Exhibitor. If it becomes impossible to hold the show due to weather, an act of God, or some other reason beyond the control of City Mission-Living Stones, Inc., the application fee will be refunded without further liability to City Mission-Living Stones, Inc.

Signature

Date

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September 14, 2019 - SHOW RULES

1) RESPECT MANAGEMENT

Exhibitor must be respectful of facility management regarding unloading your vehicle. We must leave spaces for emergency vehicles. After unloading your vehicle, please park in the rear of the facility or at the furthest parking lot to allow closer parking spaces for patrons. Nothing shall be nailed, stapled or affixed to the wall or floors.

2) TABLES

Tables and EZ-Ups will not be provided. Indoor tables but each be eight-foot tables, and no others will be permitted. Please bring your table covering. Your table covering must meet the floor in the front. Your display must not interfere with adjacent exhibits or extend into the aisle.

3) ELECTRIC

Exhibitors will not have access to any use of electricity.

4) LIVE AUCTION

We appreciate your donation of a basket. Please bring it to the front entrance table before the start of the show along with your business card attached. The live auction will begin at 12pm.

5) ADMISSION

City Mission-Living Stones, Inc. will not charge admission at the entrance. Only two people are permitted to work at each exhibitor's display.

6) ACCEPTANCE CONFIRMATION

If we are not familiar with your work, please send photographs of your craft along with your application. If it is not accepted, your check will be returned to you immediately. If approved, an email confirmation will be sent approximately one month prior to the show. If you do not have email, please enclose a self-addressed stamped envelope along with your application, and your confirmation will be mailed approximately one month prior to the show. If your application is not accepted, it is not a reflection of your work. We will only allow one craft or vendor of the same craft type or company.

7) SHOW HOURS

The show hours are from 10:00 a.m. to 4:30 p.m. Set up can begin at 8:00 a.m. All exhibitors are required to remain until closing at 4:30 p.m. We have advertised these hours, and it would not be professional to start to breakdown before the advertised closing time.

8) CANCELLATION POLICY

All fees paid for the event are non-refundable. Also, if you do not arrive by 9:30 am the day of the show, we reserve the right to fill the space without a refund if prior arrangements are not made.

9) SELLING YOUR SPACE

If you are unable to attend a show, it is not permitted to sell your space to another crafter unless we are notified in advance. In most cases, we have a waiting list and in all fairness will inform those people first.

10) SALES TAX

Each exhibitor selling goods is responsible for their own Sales tax license and collection.

11) VIOLATIONS OF THESE RULES

City Mission-Living Stones, Inc. reserves the right to remove any exhibitor for violations of these policies and guidelines.